

**MEETING
LONG BRANCH BOARD OF EDUCATION
540 BROADWAY
WEDNESDAY, JUNE 23, 2015
6:00 P.M.**

MINUTES

JUNE 23, 2015

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mr. Parnell, Board President, at 6:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli - absent
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis – 7:00 P.M.

Administrator's Present

Dr. Salvatore

Mr. Genovese

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Parnell, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Motion was made by Mr. Dangler, seconded by Mr. Zambrano and carried by roll call vote that the Board approve the following item (C-3).

Ayes (7), Nays (0), Absent (2) Dr. Critelli and Mrs. Widdis

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:15 P.M.**

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss the **Superintendent of Schools evaluation** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Dr. Critelli and Mrs. Widdis)
Date: June 23, 2015

The Board returned to open session at 6:59 P.M.

ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli - absent
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis

Administrators Present

Dr. Salvatore
Mr. Freeman

Mr. Genovese
Mrs. Valenti

Ms. Dudick

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (C-4).

Ayes (8), Nays (0), Absent (1) Dr. Critelli

C-4. RESOLUTION FOR CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss the **withholding of increments for Deborah Sanders and Catherine Barone. Further, a discussion of a required medical examination for Constance Forte, and potential litigation regarding West End zoning** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 40 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Dr. Critelli)
Date: June 23, 2015

The Board returned to open session at 8:00 P.M.

ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli - absent
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis

D. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of May 19, 2015
- Executive Session minutes of May 19, 2015
- Regular Meeting minutes of May 20, 2015

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY15 MAY TRANSFERS

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 May Transfers as listed be approved for the month ending May 31, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 24, 2015

2. BOARD SECRETARY'S REPORTS – MAY 31, 2015

I entertain a motion that the Board approve the Board Secretary's Report for the month ending May 31, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

3. **REPORTS OF THE TREASURER – MAY 31, 2015**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending May 31, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the May 31, 2015 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of May 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: June 24, 2015

6. **BILLS AND CLAIMS – MAY 20 - 31, 2015 AND JUNE 1 – 24, 2015 FOR CHRIST
THE KING AND BAYSHORE JOINTURE COMMISSION**

I entertain a motion that the Board approve the May 20 - 31, 2015 and June 1 – 20, 2015 bills and claims for Christ the King and Bayshore Jointure Commission (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

7. **BILLS AND CLAIMS – MAY 20 - 31, 2015 AND JUNE 1 – 20, 2015 EXCLUDING CHRIST THE KING AND BAYSHORE JOINTURE COMMISSION**

I entertain a motion that the Board approve the May 20 - 31, 2015 and June 1 – 24, 2015 bills and claims excluding Christ the King and Bayshore Jointure Commission (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2015**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2015**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENT'S REPORT

A) RECOGNITION OF ACHIEVEMENT

Algonquin Arts Theater Arts Educator of the Year

John Luckenbill - AAA School Teacher

Mr. Luckenbill was recognized on June 4, 2015 at the Algonquin Theater for his educational and musical contributions to students in the Long Branch Public Schools and communities in Monmouth County.

Dr. Salvatore reviewed the Agenda with the Board.

G. GENERAL ITEMS

1. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2015 – 2016 SCHOOL YEAR

I recommend the Board approve the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2015 – 2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Radio Communication	Allcomm Technologies Inc.	83902
Equip. and Accessories	Motorola Solutions Inc.	83909
	Office Bus. Systems Holding	83896
WSCA Computer Contract	Apple Computer Inc.	70259
	Dell Marketing LP	70256
	Hewlett Packard Co.	70262
	Howard Industries Inc.	70264
	Lenovo United States Inc. ISHI	
	International Corp.	70263
	Toshiba America Information	75582

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 24, 2015

G. GENERAL ITEMS (continued)

2. APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE – APPENDIX G

I recommend the Board approve the attached Municipal Tax Payment Schedule.

3. APPROVAL OF CONTRACTED SERVICES FOR BUILDINGS AND GROUNDS – FY16

I recommend the Board approve the contracted services for Buildings and Grounds for FY16 as listed on **APPENDIX H**.

4. APPROVAL OF SCHOOL START AND END TIMES FOR THE FY2016 SCHOOL YEAR

I recommend the Board approve the school start and end times for the FY2016 school year:

ELEMENTARY:	START TIME	END TIME
Grades 1-5		
George L. Catrambone School (K-5)	8:00 A.M.	2:40 P.M.
Amerigo A. Anastasia School	8:00 A.M.	2:40 P.M.
Gregory School	8:00 A.M.	2:40 P.M.
PRESCHOOL:	START TIME	END TIME
P3-P4/Kindergarten	Kindergarten/Pre-K	All
Lenna W. Conrow School	8:50 A.M./9:30 A.M.	3:30 P.M.
Joseph M. Ferraina Early Childhood Learning Center	8:50 A.M./9:30 A.M.	3:30 P.M.
Morris Avenue School	8:50 A.M./9:30 A.M.	3:30 P.M.
ALTERNATIVE:	START TIME	END TIME
High School Alternative	8:50 A.M.	2:20 P.M.
High School Achievement	8:30 A.M.	2:00 P.M.
Middle School Alternative	9:05 A.M.	2:40 P.M.
Elementary Alternative	8:45 A.M.	2:30 P.M.
Middle School	8:00 A.M.	2:48 P.M.
High School	7:30 A.M.	2:25 P.M.

Dr. Salvatore – The only change in times will be at the elementary level. The schools will be starting 10 minutes earlier which will help to alleviate the pressure at the end of the school day with respect to tiered bussing.

5. INSURANCE PROPOSALS – 2015-2016

I recommend the Board approve the following insurance coverage for the 2015-2016 school year:

TYPE OF POLICY	ZURICH 2014-2015	ZURICH 2015-2016
Package Including Property, Inland Marine, Crime, General Liability	\$350,598	\$397,126
Automobile	\$30,262	\$32,099
Educators Legal Liability	\$57,342	\$65,225
Umbrella	\$28,127	\$28,025
NJCAP – Excess	\$28,157	\$28,127
Environmental	\$20,432	\$22,194
Travel Accident	\$750	\$750
TOTALS	\$515,638	\$573,546

G. GENERAL ITEMS (continued)

6. AUTHORIZATION TO FILE THE FY 2016 NCLB ACT GRANT APPLICATION

I recommend the Board authorize the filing of the FY 2016 No Child Left Behind Act Grant Application in the amount of \$2,079,998.00. The breakdown is as follows:

TITLE I Part A	\$ 1,496,926.00
TITLE II Part A	\$ 376,696.00
TITLE III	\$ 174,041.00
TITLE III – Immigrant	\$ 32,335.00

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions

7. AUTHORIZATION TO FILE THE 2015 – 2016 CARL D. PERKINS GRANT APPLICATION

I recommend the Board authorize the filing of the 2015 – 2016 Carl D. Perkins grant application in the amount of \$29,731.00

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN – 2015-2016

I recommend the Board authorize participation in the Horizon Dental plan for the 2015-2016 school year at the rates listed below.

	HORIZON	HORIZON
Dental Option Plan	7/1/14 – 6/30/15	7/1/15 – 6/30/16
Single	\$ 27.55	\$ 24.80
Employee & Spouse	\$ 48.58	\$ 43.72
Employee & Child	\$ 48.58	\$ 43.72
Family	\$ 78.82	\$ 70.94
Dental Choice	7/1/14 – 6/30/15	7/1/15 – 6/30/16
Single	\$ 17.26	\$ 18.51
Employee & Spouse	\$ 33.07	\$ 35.46
Employee & Child	\$ 33.07	\$ 35.46
Family	\$ 56.21	\$ 60.27

G. GENERAL ITEMS (continued)

9. APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY16

I recommend the Board approve National Vision Administrators LLC for vision care for FY15 through FY19 at the rates listed below. This represents a 0% increase over last year. This is the second year of a 4 year rate guarantee and also includes an additional benefit of frames each year.

	2015 - 2019
Single	\$ 3.71
Employee & Spouse	\$ 6.68
Employee & Child (ren)	\$ 6.68
Family	\$ 9.64

10. FRESH FRUIT AND VEGETABLE PROGRAM GRANT

I recommend the Board accept the Fresh Fruit and Vegetable Program Grant for the following schools:

Amerigo A. Anastasia School	\$33,220
George L. Catrambone School	\$46,805
Morris Avenue School	\$18,590

11. APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2016

I recommend the Board renew the contract with Sodexo for the 2015/2016 school year with a general and administrative charge of \$.1212 and a management fee of \$.101, which represents a 1% increase.

12. APPROVAL OF BID FOR THE OLD HIGH SCHOOL RENOVATIONS

The following bids for Renovations to the Old High School were received:

COMPANY NAME	BID AMOUNT	ALTERNATE BID 1	ALTERNATE BID 2
Tormee Construction	\$3,857,000	\$330,000	\$100,000
Viaco Construction	\$3,799,000	\$399,000	\$199,000
D&K Construction	\$4,166,965	\$643,940	\$33,980
Wallace Bros Inc	\$4,187,600	\$498,000	\$240,000
Altec Building System	\$4,686,071	\$453,700	\$274,600

I recommend the Board award the Bid, Alternate Bid 1 and Alternate Bid 2 to **Tormee Construction** in the amount of **\$4,287,000**.

Dr. Salvatore reviewed with the Board the bid results for the old High School renovations and suggested the opportunity to hold future Board meetings at that location.

Mrs. Perez – Will we have a ground breaking ceremony?

Dr. Salvatore – Yes.

Mr. Grant – Are there any provisions to hire local workers?

Mr. Genovese – I do not believe that was in the bid document.

G. GENERAL ITEMS (continued)

13. APPROVAL OF 2015-2016 HIGH SCHOOL & ALTERNATIVE SCHOOL SPECIAL EDUCATION ROUTES BID

The following bids for High School & Alternative School Special Education routes were received:

Route	Contractor: Jay's Bus	Contractor: Seman Tov
HS-ALT	\$33,840.00	\$29,160.00
SHS	\$33,660.00	\$27,360.00

I recommend the Board award the HS-ALT low bid of **Seman Tov** in the amount of **\$29,160.00** and the SHS low bid of **Seman Tov** in the amount of **\$27,360.00**.

14. APPROVAL FOR DIRECT DEPOSIT FOR ALL DISTRICT FULL AND PART-TIME EMPLOYEES

I recommend the Board approve Direct Deposit for all full and part-time contracted employees as permitted by statute. Direct deposit shall commence July 1, 2015 or as soon as the District's payroll vendor can begin the implementation.

Dr. Salvatore – The State has passed a law to allow for direct deposit and since the majority of our employees are already taking advantage of this method we are looking to implement it district wide.

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX I-1)

Dr. Critelli, the Personnel Committee chairperson was not present to give the report.

Comments from the Governance Committee Chair (APPENDIX I-2)

Mrs. George reviewed several of the policies including Board self evaluation, the election of Board officers, student assessment, attendance for support and teaching staff members, substance abuse, pupil attendance and the responsibilities of bus drivers and bus aides.

Comments from the Athletics Committee Chair (APPENDIX I-3)

Mr. Dangler – We received a year end report from the Athletic Department which I feel is extremely helpful. It will be scanned and put on line to include individual reports by sport as well as inventory, any and all recognitions received by the players and a budget report.

15. RESOLUTION – WITHOLDING OF INCREMENTS

I recommend the Board approve the withholdings of increment for: Deborah Sanders and Catherine Barone – **APPENDIX J** and **APPENDIX K**

16. RESOLUTION – REQUIRED MEDICAL EXAMINATION

I recommend the Board approve the required medical examination for Constance Forte – **APPENDIX L**

G. PERSONNEL ACTION (continued)

17. APPOINTMENT OF CERTIFIED STAFF:

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

GINA BISOGNA

Speech
Pupil Personnel Services
MA +30, Step 4
\$60,456

Education: Rutgers University, Kean University

Certification: Speech Language Pathologist

Replaces: A. Trotino, resigned

(Acct#:11-000-219-104-000-11-00)(UPC#:0846-11-OFPPS-TEACHR)
20-250-200-100-000-20-00)

DENISE BUCKLEY

Occupational Therapist
Pupil Personnel Services
MA +30, Step 4
\$60,456

Education: The College of New Jersey

Certification: Occupational Therapist

Replaces: new

(Acct#:11-000-219-104-000-11-00)(UPC#:1390-11-OFPPS-OTTHRP)

SEAN FITZGERALD

Math
High School
MA, Step 4
\$58,956

Education: Quinnipiac University, Montclair State, Wright State University

Certification: Teacher of Mathematics

Replaces: K. Shih, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0078-01-MATHC-TEACHR)

JENNIFER LAMBERT

Math Teacher
Middle School
MA, Step 1
\$54,000

Education: The College of New Jersey

Certification: Elementary with subject matter special: Math 5-8;
English as Second Language

Replaces: L. Alston, re-assigned

(Acct#:15-130-100-101-000-02-00)(UPC#:0249-02-MATH-TEACHR)

G. PERSONNEL ACTION (continued)

17. APPOINTMENT OF CERTIFIED STAFF (continued)

NICOLAE PAVEL

Chemistry
High School
MA, Step 1
\$54,000

Education: University Politehnica of Bucharest
Certification: Teacher of Chemistry & Physical Science
Replaces: D. Rich, retired
(Acct#: 15-140-100-101-000-01-00) (UPC# 0099-01-SCNCE-TEACHR)

COL. JONATHAN SPARE

ROTC Aerospace Instructor
High School
BA, Step 12
\$66,196

Education: Delaware Valley College
Replaces: Col. Spence
(Acct#:15-140-100-101-000-01-00)(UPC#:1057-01-MROTC-TEACHR)

KATHRYN SEIBRING

Math Teacher
High School
MA, Step 1
\$54,000

Education: The College of New Jersey
Certification: Math
Replaces: K. Frank, resigned
(Acct#:15-140-100-101-000-01-00)(UPC#:0075-01-MATHC-TEACHR)

MELISSA TRACE

Teacher of the Handicapped/Math
Middle School
BA, Step 1
\$50,000

Education: Monmouth University
Certification: Elementary K-6, Teacher of Students with Disabilities, Elementary
with Math Specialization: in Grades 5-8
Replaces: J. Hoffer, resigned
(Acct#:15-130-100-101-000-03-00)(UPC#:0303-02-SERSR-TEACHR)

18. MENTOR/MENTEE STIPENDS FOR THE 2014-2015 SCHOOL YEAR - \$550/YR.

MENTEE

Joseph Marratta

MENTOR

Sean Mallon

G. PERSONNEL ACTION (continued)

19. CHANGE IN TRAINING LEVEL

I recommend the Board approve a change in training level for the following individuals effective: September 1, 2015

PATRICIA CAULFIELD, Anastasia School teacher to move from BA +30 to MA on teacher's salary guide.

MEAGAN RULAND, High School teacher to move from BA +30 to MA on teacher's salary guide.

20. RETIREMENT

I recommend the Board accept with regret and best wishes the retirement of the following individuals

TELIA FRIDAY-BURKS, Amerigo A. Anastasia School instructional assistant, effective June 30, 2015. Mrs. Friday-Burks has a total of 32 years of service.

GENARO FELICIANO, High School custodian, effective September 1, 2015. Mr. Feliciano has a total of 30 years of service.

PIETRO LAUGELLI, High School custodian, effective September 1, 2015. Mr. Laugelli has a total of 18 years of service.

SUSAN MACCIOLI-BREWER, Amerigo A. Anastasia School secretary, effective November 1, 2015. Mrs. Maccioli-Brewer has a total of 25 years and 1 month of service.

SHERRY MILCHMAN, Middle School teacher, effective June 30, 2015. Mrs. Milchman has a total of 11 years of service.

PAULETTE WAINRIGHT, Amerigo A. Anastasia School teacher, effective March 1, 2016. Ms. Wainright has a total of 22 years and 6 months of service.

21. RESIGNATION – CONTRACTUAL POSITION

I recommend the Board accept the resignation of the following individuals:

NICOLE CATTELONA, High School teacher, effective June 30, 2015.

CATHERINE DONLEY, Lenna W. Conrow School teacher, effective June 30, 2015.

BRIAN DORGAN, Special Education Supervisor, effective June 30, 2015.

ANN MARIE LAGAIPA, George L. Catrambone School teacher, effective June 30, 2015.

TERESA LAGAIPA, George L. Catrambone School teacher, effective June 30, 2015.

BARBARA LAGOWSKI, High School teacher, effective June 30, 2015.

COURTNEY MCARDLE, Speech/Language Therapist, effective June 30, 2015.

CARISSA MONTA, High School teacher, effective June 30, 2015.

KAREN SHIH, High School teacher, effective June 30, 2015.

ALEXANDRA TROITINO, Pupil Personnel Services speech language specialist, effective June 30, 2015.

G. PERSONNEL ACTION (continued)

22. RESIGNATION – STIPEND POSITION

I recommend the Board accept the stipend resignation of the following individual:

LAUREN BLAND, Elementary Summer Enrichment Camp substitute instructional assistant, effective May 27, 2015.

MARISYA ETOLL, Elementary Summer Enrichment Camp Special Education teacher, effective May 25, 2015.

KILEY FALLON, Middle School Express Camp teacher, effective June 18, 2015

BETH GREGORY, Preschool Summer Enrichment Camp Special Education teacher, effective June 8, 2015.

TRACEY HUNTER, Elementary Enrichment Camp teacher, effective June 19, 2015

JOSE MELENDEZ, Elementary Summer Enrichment Camp Project-Based Academic teacher, effective May 26, 2015.

SHERRIE ROBINSON, Elementary Enrichment Camp instructional assistant, effective June 18, 2015.

KELLY VARGAS, Elementary Enrichment Camp teacher, effective June 19, 2015.

23. STIPEND APPOINTMENTS – SUMMER 2015

I recommend the Board approve/ratify the appointment of the following Summer stipend positions:

HS SUMMER SCHOOL: July 6 – Aug 14, 2015 (M-F) Hrs: 7:30am–12:30pm [5 hrs]

Mathematics Teachers

Alyssa Platts

\$26/hr / \$650.00/wk
(prorated)

MIDDLE SCHOOL SUMMER SCHOOL: July 6-Aug.14, 2015 (M-F) 7:30am-12:30pm

Safe School/Corridor Aide

Carlos Vega

\$392.86/wk.

MIDDLE SCHOOL SUMMER SCHOOL: July 6–Aug 7, 2015 (M-Th) 8:00am-3:00pm

Substitute Teacher

Ivette Ricigliano

\$26/hr

ELEMENTARY ENRICHMENT CAMP: July 6–Aug 7, 2015 (M-Th) 8:00am-3:00pm

Safe School/Corridor Aides

Andrew Balina, Eliana Garcia, Molly Guzman, Terrance King, Marissa Rodriguez, John Severs, Jack Stovall

\$440.00/wk.

Substitute Safe School/Corridor Aide

Howard Coleman

Instructional Assistants

Andrew Balina, Hadija Haskovic, Diane Malinowski, Ginerva Zungri

\$374.08/wk.

G. PERSONNEL ACTION (continued)

23. STIPEND APPOINTMENTS – SUMMER 2015 (continued)

Teachers

\$26/hr./\$728.00/wk.

Kamilah Bergman, Tracey Hunter, Maureen Kmet, Cheryl Stavola

Substitute Teachers

Ronnie Bennett, Paul Eschelbach, Tiffani Monroe, Bernadette Sherman,
Gina Vodola

24. COACHING/ATHLETIC STIPENDS - WINTER 2015-2016 SCHOOL YEAR

I recommend the Board approve/ratify the following Winter coaching/athletic stipend positions for the 2015-2016 school year:

HIGH SCHOOL

Boys Varsity Basketball Head Coach

Stanley Mooney

Step 6 \$6,084

Girls Varsity Basketball Head Coach

Shannon Coyle

Step 7 \$6,203

Boys Varsity Bowling Head Coach

Linda Mango

Step 10 \$4,438

Girls Varsity Bowling Head Coach

Tonya Galiszewski

Step 8 \$3,221

Girls Varsity Cheerleading Head Coach

Stefanie Matano

Step 6 \$6,084

Boys Varsity Indoor Track Head Coach

Terrence King

Step 9 \$5,837

Girls Varsity Indoor Track Head Coach

James Falco

Step 6 \$4,682

B/G Varsity Swimming Head Coach

Jeremy Julio

Step 7 \$4,774

Boys Varsity Wrestling Head Coach

Daniel George

Step 10 \$8,765

MIDDLE SCHOOL

Boys Basketball Head Coach

Nemeil Navarro

Step 6 \$3,057

Girls Basketball Head Coach

Katherine Gooch

Step 6 \$3,057

G. PERSONNEL ACTION (continued)

24. COACHING/ATHLETIC STIPENDS - WINTER 2015-2016 SCHOOL YEAR (continued)

MIDDLE SCHOOL

Girls Cheerleading Head Coach

Nora O'Neill Step 6 \$3,057

Boys Wrestling Head Coach

Louis DeAngelis Step 9 \$3,838

25. STAFF TRANSFERS FOR THE 2015 – 2016 SCHOOL YEAR

I recommend the Board approve the staff transfers for the 2015 – 2016 school year as listed on (**APPENDIX M**).

26. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on (**APPENDIX N**).

27. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (**APPENDIX O**).

28. STUDENT TEACHER/INTERN PLACEMENT

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University Education</u>	<u>Fall</u>	<u>Sept. – Dec. 2015</u>
Brianna Gardner	PPS	Maureen Robinson
Lauren McDonald	LBHS	Kelly Wiggett & Jon Barratt
Nicole Rubino	GRE	Jolie Evans
Krystle Ruggiero	LBMS	Megan Renzo Mazza 200 hours
Krystle Ruggiero	AAA	Marcus Rodriguez 100 hours

I. STUDENT ACTION

29. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute (**APPENDIX P**).

30. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX Q** and made part of the permanent minutes upon Board approval).

31. PUPIL PERSONNEL SERVICES CONSULTANTS – 2015-2016

I recommend the Board approve the Pupil Personnel Services Consultants for the 2015-2016 school year listed on **APPENDIX R**.

I. **STUDENT ACTION (continued)**

32. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX S**.

33. **PLACEMENT OF PERSONAL ONE-TO-ONE AIDE FOR ATYPICAL OUT OF DISTRICT STUDENT FOR SCHOOL YEAR 2015**

I recommend the Board approve the placement of a one-to-one aide for an out of district student for the 2015 school year as listed:

*Extraordinary Services: \$ 5,100.00/Student

Student ID#. 1869262090, classified as Eligible for Special Education and Related Services

34. **PLACEMENT OF 2015 OUT OF DISTRICT EXTENDED SCHOOL YEAR PROGRAMS AND TRANSPORTATION NEEDS**

I recommend the Board approve the placement of, and provide transportation for the 2015 Out of District Extended School Year Programs as follows:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$7,971.90/Student

Transportation

*Extraordinary Services: \$3,780.00

Effective Dates: 07/01/15 – 08/12/15

ID#: 9389164384, classified as Eligible for Special Education and Related Services

ID#: 7297143455, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide.

ID#: 1292146145, classified as Eligible for Special Education and Related Services

**COLLIER SCHOOL – (JET Program)
WICKATUNK, NEW JERSEY**

Tuition: \$8,911.80 Student

Transportation

Effective Dates: 07/06/15 – 08/14/15

ID#: 1374613351, classified as Eligible for Special Education and Related Services

**CPC/HIGHPOINT ELEMENTARY
MORGANVILLE, NEW JERSEY**

Tuition: \$8,812.50/Student

Transportation

Effective Dates: 07/06/15 – 08/07/15

ID#: 6757919265, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

34. **PLACEMENT OF 2015 OUT OF DISTRICT EXTENDED SCHOOL YEAR PROGRAMS AND TRANSPORTATION NEEDS (continued)**

SCHROTH SCHOOL
WANAMASSA, NEW JERSEY

Tuition: \$10,450.00/Student
Effective Dates: 07/06/15 – 08/26/15

ID#: 7635477314, classified as Eligible for Special Education and Related Services.
ID#: 9432934105, classified as Eligible for Special Education and Related Services.

SEARCH DAY
OCEAN, NEW JERSEY

Tuition: \$11,465.93/Student
Transportation
Effective Dates: 07/01/15 – 08/21/15

ID#: 2957472695, classified as Eligible for Special Education and Related Services.

35. **TRANSPORTATION SERVICES FOR ATYPICAL OUT OF DISTRICT STUDENT FOR THE 2014-2015 SCHOOL YEAR**

I recommend the Board approve/ratify out of district transportation services for the 2014 – 2015 school year for the following student:

BLACKHORSE PIKE SCHOOL DISTRICT
BLACKWOOD, NEW JERSEY

Transportation: \$219.39 (Per Diem)
Effective Date: 03/10/15

Student ID# 2502642087, classified as Eligible for Special Education and Related Services.

Note: Student was in a residential school and now in a group home attending a private school (Brookfield Academy).

36. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEEDS FOR THE 2014-2015 SCHOOL YEAR**

COASTAL LEARNING CENTER
HOWELL, NEW JERSEY

Tuition: \$4,556.00/Student/Year
Transportation
*Extraordinary Services: \$2,142.00
Effective Date: 06/01/15 - 06/23/15

Student ID# 7297143455, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide. Student was terminated from Rugby School and has been placed at Coastal Learning Center due to behavioral concerns.

I. **STUDENT ACTION (continued)**

37. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR (continued)**

WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$14,768.88/Year

Transportation

Effective Date: 05/18/15

Student ID# 8360057110, classified as Eligible for Special Education and Related Services. Note: The student was terminated due to behavioral concerns. As recommended by the Case Manager, the student shall continue her education through Home Instruction for the remainder of the school year.

38. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

April 29, 2015

Stipend Appointments-Summer

Elementary teachers: **read** Gregory Lins and Jennifer Noone. **This should have read:** Substitute Elementary teachers.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

I recommend the Board approve/ratify family/medical leave of absence without pay:

SEAN MALLON, Middle School teacher from June 1, 2015 to June 12, 2015.

Rescind employee's request for a leave of absence.

ANNETTA WHEELER, Hand-in-Hand non-instructional assistant from December 20, 2014 to June 19, 2015. **This should have read:** leave of absence using paid days from May 20, 2015 to June 17, 2015.

May 20, 2015

ELEMENTARY SUMMER CAMP PROGRAMS: July 6, 2015 – August 7, 2015

Instructional Assistants - \$374.10/wk. – Laura Bland. **This should have read** Lauren Bland.

Elementary Summer Camp Programs

Instructional Assistants **read:** Lauren Bland, Samantha Cook, Yoselin Gomez, Sonia Mendez, Christina Navarro, Soledad Navarro, Beatriz Pacheco, Sherrie Robinson, Jessica Rodriguez, Ana Saner, Ariana Torres. **This should have read:** Substitute Instructional Assistants. **Remove:** Jessica Rodriguez; listed in error.

Nurses **read:** Anna Martin (GRE) \$1,100/wk. **This should have read:** \$880/wk.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

I recommend the Board approve/ratify family/medical leave of absence without pay:

DANAE LITTLE, Morris Avenue School teacher from April 27, 2015 to Jun 19, 2015.

This should have read: leave of absence using paid days from May 20, 2015 to June 17, 2015.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

DISCUSSION

Mr. Grant – I was very impressed to see the young blind girl at the Middle School graduation.

Mr. Parnell congratulated the Middle School and High School administrators for doing an excellent job at their respective graduation ceremonies. He also thanked Chris Dringus and Ann Degnan for their support on that day.

Mr. Covin commended Mr. Parnell for his speech at the High School graduation.

Mr. Parnell congratulated Mrs. George for her speech at the Middle School graduation.

Mr. Zambrano expressed his concern for the umbrellas in the stadium because of the possibility of wind blowing the umbrellas and possibly poking someone in the eye.

Dr. Salvatore commented on the graduation ceremonies. He too thought it was a very good day, the students were excellent but he was concerned about distractions taking place in the bleachers with parents talking. Also, Dr. Salvatore suggested the possibility of next year having the parents of the Valedictorian, Salutatorian, and Student Council President be invited to sit on the field.

K. ADJOURNMENT – 8:59 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mrs. Widdis and carried by roll call vote that the Board adjourn the meeting at 8:59 P.M.

Ayes (8), Nays (0), Absent (1) Dr. Critelli

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary